

# Sheltered Scheme – Brook Street Court, Sutton

## Period Covered: April 2025 to March 2026

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| **Running Costs (eligible for Housing Benefit and Universal Credit)** | **Weekly Charge Per Unit** |
| 1. Communal Cleaning | £2.35 |
| 2. Communal Window Cleaning | £0.03 |
| 3. Fire Safety/Alarms | £0.19 |
| 4. Communal Electric Supply | £0.52 |
| 5. Administrative Charge @15% | £0.46 |
| **\*\*Total Weekly Service Charge** | £3.55 |

## Breakdown of costs

**1.** Communal Cleaning

For the cost of cleaning communal areas at the scheme including communal room, kitchen, toilets, hallways, stairways, and corridors. A specification can be provided upon request.

**2.** Communal Window Cleaning

For the cost of cleaning windows to communal areas on a routine basis in line with the agreed contract specification. This does not include individual residents’ property windows. A specification can be provided upon request.

**3.** Fire Safety/Alarms

For the statutory servicing and inspection of communal fire alarm systems, emergency lighting, smoke detectors, firefighting equipment and suppression system undertaken by our contractors.

**4.** Communal Electric Supply

For the cost of providing lighting within the communal areas of the scheme.

**5.** Administrative Charge

The Administrative charge is for administration costs incurred when organising and managing the services above.

**\*\*** Please note that the total charge above is not the full costs incurred in delivering the services to you. The service charge you pay is only a contribution towards the full costs.