**ASHFIELD DISTRICT COUNCIL**

**AUDIT COMMITTEE – INDEPENDENT MEMBER**

**PERSON SPECIFICATION**

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|  | **Essential** | **Desirable** |
| **1.** **Relevant Experience** |  |  |
| Practical experience in the financial and / or general management of businesses or public sector organisations |  | ✓ |
| Experience in Local Government Environment. |  | ✓ |
| Audit Committee (or equivalent) experience. |  | ✓ |
| **2. Qualifications** | | |
| Professional Accountancy, Audit or Risk Management qualification |  | ✓ |
| **3. Equalities** | | |
| Knowledge of and commitment to Equality and Diversity | ✓ |  |
| **4. Personal skills, Knowledge and Qualities** | | |
| Knowledge of how local government works | ✓ |  |
| An understanding of the roles of internal and external audit |  | ✓ |
| Knowledge of corporate governance arrangements in other public or private sector organisations |  | ✓ |
| Knowledge of risk management |  | ✓ |
| Demonstrate objectivity and political independence | ✓ |  |
| High ethical standards | ✓ |  |
| Personal integrity | ✓ |  |
| Ability to take an independent, unbiased and objective view | ✓ |  |
| Demonstrates experience of and /or commitment to promoting and maintaining high standards of conduct | ✓ |  |
| Ability to communicate effectively | ✓ |  |
| An interest in financial matters | ✓ |  |
| Ability to ask searching questions | ✓ |  |
| Ability to examine evidence and complex documentation | ✓ |  |
| Willing to work with other members of the committee, have regard to their views and reach consensus | ✓ |  |
| Committed to maintaining confidentiality as appropriate | ✓ |  |
| No formal political affiliations | ✓ |  |
| Be able to attend meetings (generally in the evening) in Kirkby-in-Ashfield approx. 5 times a year, as well as attend any appropriate training sessions. | ✓ |  |

You should demonstrate in your application how you meet the above criteria as this will assist the shortlisting process.

Means of assessment will be by application form and by interview.

Eligibility for Appointment

A person cannot be appointed as a Co-opted Member if they are or were within a period of 5 years prior to the appointment:

* A member, co-opted member or officer of the Council;
* A member, co-opted member or officer of a parish council in the District Council’s area, or a relative or close friend of the above;
* Someone who has a contractual relationship with the Council;
* Someone who has been / is a Member of a political party.