**ASHFIELD DISTRICT COUNCIL**

**STANDARDS AND PERSONNEL APPEALS COMMITTEE – INDEPENDENT MEMBER**

**ROLE DESRCRIPTION**

Responsible to: Ashfield District Council

Liaison with: Monitoring Officer, members of the Council’s Standards and Personnel Appeals Committee, Officers and Members of the Council and Parish Councillors within the District, key stakeholders within the community.

1. To assist the Council in promoting high standards of conduct by elected and co-opted members of Ashfield District Council and Parish Councillors and in particular to uphold the Code of Conduct adopted by the Council and the seven principles of public office, namely selflessness, honesty, integrity, objectivity, accountability, openness and leadership.

2. To attend and take part in meetings of the Council’s Standards and Personnel Appeals Committee or the Hearings Sub Committee. A co-opted Member can take an active role in the Committees but is unable to vote on matters before the Committee.

3. To develop a sound understanding of the ethical framework as it operates within Ashfield District Council and its parish councils.

4. To participate in training events to develop skills, knowledge and experience and in networks developed operating outside the District Council’s area.

5. To attend training events organised and promoted by the Council’s Standards and Personnel Appeals Committee.

6. To act as advocate and ambassador for the Council in promoting ethical behaviour.