

A tenant's guide to What to do in an Emergency

Dangers to look out for in the installations are **sparking electrical accessories, bare copper** showing in a live electrical circuit, the **smell of gas and leaks** that cannot be contained etc.

How to isolate main services

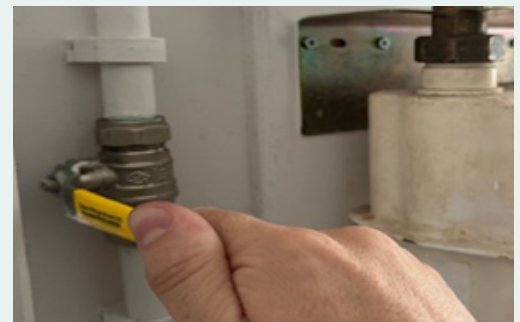
Electrics – Individual circuits can be isolated at the consumer units by turning off the circuit breaker. Each circuit should be labelled to help identify it. Still avoid touching bare copper until the danger can be rectified. The photo shows a circuit being turned off.

Gas – Can be isolated by turning the main gas handle 90 degrees to cut off the main supply. The image shows a gas handle in the off position.

Water – The mains water can be isolated by turning off the main stop tap or sure stop. The main stop tap needs to be turned clockwise fully to turn the water off, and the sure stop needs pressing up to isolate.

Smaller parts of the water installation, such as toilets or sink taps, can usually be isolated by turning the isolation valves off. This is done by turning the centre of the valve 90 degrees with a flat blade screwdriver.

If you notice any of these, try to isolate the danger if you can do so safely, and report the issue immediately to Ashfield District Council on 01623 457999 or suspected gas leaks to National Gas Emergency Helpline on 0800 111 999.



Main stop tap



Sure stop



Isolation valve in open position



Isolation valve in closed position